

PART I

ORGANIZATION AND ADMINISTRATIVE ASPECTS

I- PERSONNEL

The Working group of NHP is designed as follows:

1) The Central Office Physicians (COPs) : 18 doctors all with MB,BCh degree; 15 having Master Degree in Cardiology, 5 have additional Cardiology Doctorate degree (MD Cumlaud British System), one PhD in Epidemiology and Medical Statistics, one with Master Degree in Chemical Pathology, and one Doctorate Degree in Biochemistry. The COPs comprise the Principal .. Investigator, the Assistant Principal Investigator, Epidemiology Consultant, Biochemistry Consultant, Laboratory physician and Cardiologists recruited from the Cardiology Department, department of Critical Care Medicine, and the Diagnostic ultrasound center at Cairo University. The COPs are responsible for training programs, planning and supervision of field work, data collection, cross examination and data validation, together with active participation in Phases I & II of NHP and other central office activities. The COPs hold regular Sunday weekly Meetings and run the project through 17 specialized subcommittees. NHP comprises the following - subcommittees:

1. Equipment
2. Field Operations
3. Budget
4. Library and Information.
5. Public relations.
6. Quality control
7. Computer and data entry.
8. Training.
9. Biochemical laboratory.
10. Echocardiography.
11. Electrocardiography.
12. Ambulatory Blood Pressure.
13. Graphics.
14. Hypertension Referral Center.
15. Site

16. Writing and Publications.

17. Future Projects.

2) Interviewers : 24 newly graduated Ministry of Public Health (MOH) doctors . All have MB, BCh degree and recruited after finishing their internship. After being interviewed by COPs, they received a training course for 3 to 5 days, and then they were examined. Those who passed the examination were certified and joined the Project. NHP has currently 16 certified interviewers who are responsible for field surveys, filling the questionnaire forms and measuring blood pressure.

In intervals when away from field activities any interested interviewer works under the supervision of COPs at the Central Office helping in questionnaire editing, data entry, reading and coding (Minnesota) ECGs.

3) Administrative Staff: these include an executive secretary with a university degree, and English secretary responsible for reporting and correspondence, an accountant, one senior field coordinator- an MD, previously under Secretary of the Ministry of Public Health, with excellent experience in field surveys, two field supervisors, two accounting clerks, a purchasing clerk, and a typist. A total of nine persons.

4) Assistant Staff: Ministry of Health under Secretary for Project monitoring, a statistician SAS Computer program expert (will join the Project in January 1993), maintenance engineer, driver, head nurse, Arabic typist, two janitors, a messenger, and three laboratory technicians. A total of thirteen persons.

5) Local Field Staff : Local personnel recruited from different governorates on temporary basis during field surveys, to help in the field work including :the director of local health authorities, local health clerical staff, local nurses, social workers, local ophthalmologist (for optic fundus examination), and a local bus driver for rural transportation of doctors and surveyed individuals during phase II.